

# Newport Primary School

## Returning to In-Person Instruction with the Hybrid Model

Nurture, Prepare, and Support Students



**This document is intended for students participating in the Hybrid Model, to help prepare for returning to in-person learning.**

Note: After the 1<sup>st</sup> quarter, students can request to change from the Hybrid Model to Full Virtual Learning, or vice versa.



**Matthew Atkins**  
Principal



**Nichole Hayden**  
Assistant Principal

### HYBRID MODEL includes in-person and remote instruction

Hybrid Model begins on September 29  
School times are 8:05 am – 3:05 pm

Students who chose to participate in the Hybrid Model will attend school in-person two days a week and receive remote instruction three days a week. For consistency, students will have the same teacher for in-person instruction as they do for remote instruction.

Students in the Hybrid Model have been assigned to attend school in-person on Monday/Tuesday (Group A) or Thursday/Friday (Group B). If you have any questions about which days your child is attending, please reach out to us at 859-292-3011.

Day of the Week	Group A	Group B
Monday	In-Person Learning at NPS	Remote Learning
Tuesday	In-Person Learning at NPS	Remote Learning
Wednesday	Remote Learning	Remote Learning
Thursday	Remote Learning	In-Person Learning at NPS
Friday	Remote Learning	In-Person Learning at NPS

#### Remote Learning Details and Expectations:

- Continue following the virtual learning schedule and expectations which include:
  - Complete at least 20 minutes of Lexia and Dreambox each day from 8:00 am to 9:00 am
  - Attend live lessons at 9:30 am and 12:00 pm each day on Google Meet
  - Attend all small group reading and math lessons on Google Meet
  - Complete all assignments on Google Classroom

#### In-Person Learning Details and Expectations:

- Bring iPad, charger, and school box/pouch to school each day.
- See the following pages for detailed information on safety, arrival, dismissal, recess and more.

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## HEALTHY AT SCHOOL

### CLASSROOM

Within the classroom, desks are spaced six feet apart, face the same way, and will be sanitized at least two times throughout the day.

### HAND WASHING

Frequent hand washing and sanitizing will take place throughout the day. Proper hand washing will be taught and encouraged. Hand sanitizer will be located inside each classroom doors. Students are to sanitize hands prior to entry of the classroom.

### CLEANING

Each evening, rooms will be sanitized by our custodial staff. Common areas such as restrooms, stairwell rails, and door handles will be cleaned often throughout the day.

### DRINKING WATER

Water fountains will be closed. Students will be provided water bottles by the school.

### GROUP ACTIVITIES

Large group activities, such as assemblies, will not take place.

### MASKS

Everyone must always wear a mask while in the building or on the bus, unless medically waived. Students and staff should only lower their masks while actively eating or drinking.

If students are outside and at least six feet apart, students may remove their masks. This will only occur under staff supervision and instructions from our staff to do so.

### TEMPERATURE CHECKS

Upon entry and before we start our day, ALL NPS staff and students will complete a temperature check. This ensures we are protecting each other.

### SOCIAL DISTANCING

We will maintain social distancing while at school. It does NOT mean students cannot socialize, but they will maintain six feet distance when doing so.

### ILLNESSES / CONTACT TRACING

If a student or staff member has a temperature of 100.0 or greater OR presenting COVID-19 symptoms, they will be sent to our isolation nursing area.

Parents/guardians will have one hour to pick up their child. Parents will be contacted for pickup. For the safety of our staff and other students, your child must be picked up within one hour by a person that is on the student's contact list.

As each situation will be handled on a case by case basis, the student may be required to be isolated at home from 3-14 days or longer dependent on test results and symptoms. Clear protocol has been established in partnership with NKY Health. In addition, NKY Health will work with the school and families when positive test results are an outcome. As a result, NKY Health will be contacting families by phone to complete the contact tracing process.



## Important!

Please ensure your contact information is accurate. It is critical that we can reach you in case of illness. Call the office at 859.292.3011 to verify or update.

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## ARRIVAL PROCEDURES

### ARRIVAL TIMES

Arrival gates will be open from 7:35 am to 8:03 am

*Students arriving after 8:03 am must use the main entrance*

### ENTRY DOORS

**KINDERGARTEN** – enter the kindergarten doors (**Purple Cone**) on the back playground and move directly to their classroom.

**FIRST GRADE** – Enter the back, library doors on the playground and then up the back stairwell (**Orange Cone**) to their classroom.

**SECOND GRADE** – Enter the kindergarten doors on the back playground and moves directly up the back stairwell (**Blue Cone**) to their classroom.

### BUS RIDERS

Bus riders will get their temperature taken prior to boarding the bus. If a student has a fever of 100° or more, they will not be permitted to board the bus.

Bus riders must have a mask on during the bus ride. After exiting the bus, students will line up by grade level. Staff will direct them to their entry door (See above for entry door location).

### CAR RIDERS

Cars line up along York Street sidewalk. Students should remain in the car until they have reached the temperature point (just past the gate opening) and the staff opens the car door.

**Temperature** checks will be done in the car before the student exits the car.

**Masks** are required by all students.

Students must remain in the car until a staff member opens the door and completes the temperature and a visual mask check.

### WALKERS

Walkers will follow the socially distanced paw prints on the sidewalk along the building on York Street and enter the York Street gate onto the playground.

A staff person will take the temperature of the student outside the gate and visually check for their mask.



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## DISMISSAL PROCEDURES

### GENERAL EXPECTATIONS

Every adult entering the school property must wear a mask covering their nose and mouth; this includes on the playground for pickup.

Only one person per family will be permitted to enter the playground to pick-up their child.

Adults are required to have an I.D. to pick up their child.

### BUS RIDERS

Dismiss school 10 minutes earlier than other students to prevent congestion.

### PARENT PICK-UP

Parents should enter York Street gates only.

Parents will exit through the 12<sup>th</sup> Street gates only.

### KINDERGARTEN PARENTS

Enter the York Street gate and follow the **white** paw prints to the courtyard gate.

### FIRST AND SECOND GRADE PARENTS

Parents of First and Second grade students must enter the York Street gate and follow the **red** paw prints to the back of the playground near the 12<sup>th</sup> Street gate.

Teacher will release the student to the parent.  
Immediately exit the 12<sup>th</sup> Street gates.

Be sure to 'like' the  
NPS Facebook page at  
[www.facebook.com/npswildcats](http://www.facebook.com/npswildcats)



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## MEALS

### GENERAL

Students will eat meals at their desks, in their classrooms. Student desks will be cleaned before and after each meal.

All students will receive a free breakfast and lunch.

### BREAKFAST

Breakfast will be delivered to the classrooms each day at 8:00 am. Breakfast will be complete by 8:30 am.

### LUNCH

Lunch will be delivered to the students in their classroom.

## RESTROOMS

Students will have three scheduled restroom breaks each day. Restrooms will be sanitized after each class uses the restroom.

Classrooms will use the same restroom each day to ensure effective contact tracing. Kindergarten will use the restrooms inside their classroom and 1<sup>st</sup> and 2<sup>nd</sup> grades will use the restrooms in their hallways.

## RECESS

Students will have recess a minimum of 20 minutes each day. Teachers will intentionally plan additional movement breaks throughout the school day

## VOLUNTEERS AND VISITORS

Based on the Healthy at School guidance, we will limit the number of visitors / guests admitted into the building. Unfortunately, we must put on hold classroom volunteers, lunchtime visitors, and even walking students to class on the first day. This will also help limit contact tracing, if necessary.

### PARENT MEETINGS

Please call the main office if you need to schedule a meeting with an administrator or teacher. You will be temperature checked and will be required to wear a mask that covers the nose and mouth.

### STUDENT PICKUP DURING THE DAY

One family will be permitted into the office vestibule at a time with a mask. You will be asked to wait outside if there is another adult present. Be prepared to show your identification card. Once you sign out your child, you will wait in the vestibule area until the child exits the office.

### UNANNOUNCED VISITORS

The office staff will take a message and the school staff will call back to schedule a virtual or in-person meeting.

