

Newport Intermediate School Reopening Plan



Principal: Dennis Maines
Assistant Principal: Jennifer Michael
Guidance Counselor: Julie Kaeff
Guidance Counselor: Sarah Cornett
Instructional Coach: Amanda Johnson

Table of Contents

Purpose and Goal	3
Virtual School or Hybrid In-person School	3
Primary Procedures and Expectations	4
Before School and Arrival	5
The School Day	6
Dismissal and After School	7
Outside Agencies and Services	7
Virtual Learning Academic Expectations	9
Virtual Learning Expectations	9
Virtual Learning Teacher Expectations	9
Hybrid Learning Expectations	9
Wednesday	10
Wednesday Expectations for Teachers	10
Master Schedule	11



Newport Intermediate School

Healthy at School Plan for Reopening 2020-2021

Purpose and Goal

NIS will provide a safe learning environment for all students, staff, and faculty. We have created a plan that utilizes the guidelines provided by the Governor, Health Department, and Kentucky Department of Education. We want all students to have an opportunity to continue to grow in their education.

Virtual School or Hybrid In-person School

All parents and guardians will have an option to choose Virtual Learning or a Hybrid Model. Each school will be contacting all parents and guardians to discuss these options with each family and help families decide what the best option is for their child.

Refinements to the plan should be expected as new information arises and situations may change within our district and state.

Definition of Virtual Learning and Hybrid Learning

Virtual Learning	<ul style="list-style-type: none">● Students will have one teacher that will lead virtual learning for ELA, Math, Science, Social Studies, and Writing.● Students will complete the following daily:<ul style="list-style-type: none">○ Approximately 45-60 Minutes of ELA Content○ Approximately 45-60 Minutes of Math Content○ Approximately 45-60 Minutes of Science Content○ Approximately 45-60 Minutes of Social Studies Content○ Writing will be embedded throughout all content areas● Content for each content area can include technology time, Google classroom assignments, instructional videos, and google meet sessions for whole class and small group sessions.● All Virtual Learning Assignments must be submitted by Sunday at 8:00PM for the prior week. If a student does not complete the work, they will not be counted as present for the school week.
Hybrid Model	<ul style="list-style-type: none">● Two Days at School:<ul style="list-style-type: none">○ 90 Minutes of ELA, Math, and Sci/SS○ 45 Minutes of Special Area (PLTW, Library, Music, Health)○ 25 Minute Lunch○ 20 Minute Recess○ 25 Minute Intervention Class

	<ul style="list-style-type: none"> ● Three Days of Remote Learning: <ul style="list-style-type: none"> ○ 30 Minutes Daily of ELA, Math, Sci/SS ○ Google Classroom Assignments <ul style="list-style-type: none"> ■ Instructional Videos and Assignment ■ Writing Assignments ■ Technology Time ■ Assignments aligned to the in class instruction ■ Assessments ○ Lexia, IXL, ST Math, Brain Pop, Edgenuity ● Students will either come to school Monday and Tuesday and participate in virtual learning Wednesday, Thursday, and Friday or students will participate in virtual learning Monday, Tuesday, and Wednesday and attend school on Thursday and Friday.
--	--

Primary Procedures and Expectations

Social Distancing	<ul style="list-style-type: none"> ● Social distancing of 6 feet will be adhered to in all possible areas of NIS’s campus. ● Markers on the floor throughout the building and in common areas such as the restroom will assist with social distancing.
Required Materials, Face Mask, and PPE	<ul style="list-style-type: none"> ● Face masks shall be worn. Masks must be appropriate and adhere to NIS Dress Code. ● Students with a medical plan that prevents them from wearing a mask, you must provide a medical waiver or will be asked to participate in the virtual learning. ● When students are outdoors and 6 feet from others, masks are not required. ● At times and where possible, students may be provided a break from wearing a mask so long as they can social distance. ● Backpacks will be required for all students. Students will be taking their ipad and charger home daily with them.
Screening and Contact Tracing	<ul style="list-style-type: none"> ● Temperature checks will be conducted upon arrival in the parking lot or building for all faculty, staff, and students by touchless thermometers. ● Anyone with a temperature of 100 or more should remain home. ● If a student shows a temperature of 100 or more upon arrival to school he/she will be sent home and parents and/or guardians will be required to come to school and pick them up. ● Holding Area: <ul style="list-style-type: none"> ○ Outside: If the weather is nice and we are able to go outside, we will have an adult sit with the student until they have a parent/guardian pick them up ○ Nurses Station: If the weather is not nice, we will have students outside the nurses station by the elevator. The students would walk outside the building and go in the door by the nurses station to ensure we are not walking

	through the entire building.
Sanitation and Environmental	<ul style="list-style-type: none"> ● Washing of hands will be encouraged throughout the day particularly: <ul style="list-style-type: none"> ○ Before or after eating ○ Before and after using the restroom ○ When hands are soiled ● Teachers and students will be encouraged to clean desks and other shared items as often as possible. ● A deep cleaning will take place on Wednesday and Friday Afternoon throughout the entire building. ● Each room will be cleaned daily ● Restroom will be sanitized after each classroom bathroom break

Before School and Arrival

Morning of school	<ul style="list-style-type: none"> ● School doors will open for student entry at 7:30. ● Students will be required to sanitize their hands before entering the building.
Bus transportation	<ul style="list-style-type: none"> ● Utilize hand sanitizer before loading the bus ● Social distance at the bus stop. ● Face masks shall be worn on the bus. ● If possible, sit with siblings on the bus. ● Load the bus from back to front. ● The seat behind the driver will remain empty. ● If a student has a temperature when they get on the bus, they will be isolated upon arrival at school. The bus driver will communicate with the school to ensure we have someone there to isolate the student and contact the students home. ● All bus drivers and monitors will have their temperature checked daily.
Traffic control and Drop-off	<ul style="list-style-type: none"> ● Students must come directly into the school upon arrival and not congregate in the parking lot or front entrance ● Temperatures will be taken in the parking lot for all students that are dropped off.
Entrance into building	<ul style="list-style-type: none"> ● Bus riders will have their temperature taken prior to getting on the bus and will enter through the main doors. ● Car riders will have their temperature taken in the parking lot and then will proceed to the side doors by the main entrance to enter the building and get breakfast. ● Walkers will enter through the main doors where they will have their temperature taken and grab a breakfast. ● Breakfast: Each student will get a grab and go breakfast and take it to the classroom to eat. ● Students will be required to use hand sanitizer prior to entering the building.

The School Day

<p>Classroom</p>	<ul style="list-style-type: none"> • Face masks shall be worn throughout the class if students are not 6 feet apart. • Social distancing will be adhered to as much as possible with desks facing the same direction. • Assigned seating shall take place in all classrooms. • Tape will be on each floor to outline students' 6 foot space. Students will be required to put their mask on if they leave their six foot space. • There will be hand sanitizer available for all students to utilize throughout the day.
<p>Changing of classes and Hallways</p>	<ul style="list-style-type: none"> • Where possible, hallway and stairwell traffic will all move in the same direction. Arrows on the floor and walls will indicate the direction of traffic. • Students will be staying in the same classroom all day for breakfast, lunch, instruction, and special area classes. Teachers will rotate to students. • In places where traffic will go both ways, please move about on the right side of the hallway or stairwell. • Stairwell 2 will be a down stairwell • Stairwell 1 will be an up stairwell • Stairwell 3 will be closed to traffic unless there is an emergency <ul style="list-style-type: none"> ○ Stairwell 3 will be used for buses at dismissal time.
<p>Medication and Nurse</p>	<ul style="list-style-type: none"> • If a student requires medication throughout the day the nurse will come to the classroom, pull the student to the hallway, provide a cup of water, and have the student take their medication. • If a student requires a visit to the nurses office, the nurse will come to the classroom to get the student.
<p>Restrooms</p>	<ul style="list-style-type: none"> • Procedures are in place to allow students to use the restroom. • Each class will have an allotted bathroom time. If a student has to go outside that time, the teacher will radio to have someone escort the student to the restroom. • Students will only use the restroom in their grade level hallway. • Students will fill water bottles during restroom breaks
<p>Lunch</p>	<ul style="list-style-type: none"> • Procedures are in place for students to eat in the classroom. • Teachers will ask students if they want a cold lunch or hot lunch and send those numbers to the cafeteria daily.
<p>Safety Drills (Fire, Earthquake, etc.)</p>	<ul style="list-style-type: none"> • Safety drills will be conducted according to the provided guidelines with the main goal of minimization and the wearing of masks and social distancing.
<p>Visitors</p>	<ul style="list-style-type: none"> • All visitors are prohibited inside the building until further notice and guidelines allow. • You may contact the school at 859-292-3023 to schedule a

	meeting with a Principal, Teacher, or Counselor.
Field trips and Assemblies	<ul style="list-style-type: none"> • Until further notice, no field trips or entire school assemblies will occur.

Dismissal and After School

Dismissal of students	<p>Students will be dismissed in two main segments and times:</p> <ul style="list-style-type: none"> • 2:52 Bus Riders • 2:55: 2 Classrooms from Each grade Level • 2:57: 2 Classrooms from Each grade Level • 2:59: 2 Classrooms from Each grade Level • Students will exit the building in one of the front doors or by the gym exit.
Bus loading and Transportation	<ul style="list-style-type: none"> • All bus riders will be escorted to the gym from their classroom starting at 2:50. • Students will sit in the gym, six feet apart, and wait to load their bus. • Students should load the bus from back to front. • Students shall continue to wear masks for the duration of bus transportation to their drop-off location.
Traffic control and Pick-up	<ul style="list-style-type: none"> • Student pick-up is in the front parking lot. • Administration and faculty will assist with afternoon traffic control and dismissal.
After/Before school activities	<ul style="list-style-type: none"> • After school activities are currently cancelled including moving in the morning until further notice

Outside Agencies and Services

Counseling	<ul style="list-style-type: none"> • External counseling services are a parent/guardian choice. Intakes are completed by the outside agencies' counselors and the parent/guardian. • The counselor will go to the classroom to pick-up the student on her caseload for the student's counseling session. • Hands will be sanitized upon entry for both the counselor and student. • If the student and counselor are not 6 feet apart, a mask must be worn at all times during the session. • The use of fidgets or other counseling manipulatives will be minimal. If used, the items need to be disinfected after each use. • Upon completion of the in person session, students are escorted back to the classroom.
-------------------	--

	<ul style="list-style-type: none"> • The counseling office is disinfected after each student. • Virtual students will participate in the counseling sessions virtually as approved through the external counseling agencies telehealth protocols.
Big Brother Big Sister	<ul style="list-style-type: none"> • No in person Big Brothers Big Sisters program, virtual meetings will be conducted by the BBBS coordinator onsite at NIS.
Care Closet	<ul style="list-style-type: none"> • Parents/Guardians will send in their student(s) size(s). • Care Closet organizers will package the items of clothing to be sent home with the student(s).
Food Pantry	<ul style="list-style-type: none"> • Families needing assistance will contact Kristy McNally to schedule an appointment to pick up food items. The appointments will be available during a specific time frame two days a week.

Newport Intermediate School

Healthy at School Instructional Plan for Reopening 2020-2021

Virtual Learning Academic Expectations

Virtual Learning Expectations

- Students will have one teacher that will lead virtual learning for ELA, Math, Science, Social Studies, and Writing.
- Students will complete the following daily:
 - Approximately 45-60 Minutes of ELA Content
 - Approximately 45-60 Minutes of Math Content
 - Approximately 45-60 Minutes of Science Content
 - Approximately 45-60 Minutes of Social Studies Content
 - Writing will be embedded throughout all content areas
- Content for each content area can include technology time, Google classroom assignments, instructional videos, and google meet sessions for whole class and small group sessions.
- All Virtual Learning Assignments must be submitted by Sunday at 8:00PM for the prior week. If a student does not complete the work, they will not be counted as present for the school week.

Virtual Learning Teacher Expectations

- Keep a log of contacts they have made ([Template will be provided](#))
- Keep a daily log of what they have completed from 8-3 on Monday, Tuesday, Thursday, and Friday. ([Template will be provided](#))
 - They will take their 45 minute planning from 8:00AM-8:45AM.
- Small Group Google Meets based on need
- Monitor attendance

Hybrid Learning Academic Expectations

Hybrid Learning Expectations

- **Two Days at School:**
 - 90 Minutes of ELA, Math, and Sci/SS
 - 45 Minutes of Special Area (PLTW, Library, Music, Health, Art)
 - 25 Minute Lunch
 - 20 Minute Recess
 - 25 Minute Intervention Class (Encore)
- **Three Days of Remote Learning**
 - 30 Minutes Daily of ELA, Math, Sci/SS
 - Google Classroom Assignments
 - Instructional Videos and Assignment

- Writing Assignments
 - Technology Time
 - Assignments aligned to the in class instruction
 - Assessments
 - Lexia, IXL, ST Math, Brain Pop, Read 180, System 44
 - **Remote Learning Support Teachers will be expected to:**
 - Post Assignments on Google Classroom
 - Monitor and pull reports from ALL programs
 - Upload Certificates to be printed for students
 - Contact students who are not participating in Remote Learning via phone. If we are unsuccessful reaching them on the phone, a letter will go home with them in their folder the next day they return to school.
 - Provide small group instruction through Google Meet based on what is being taught currently in the classroom or skill deficiencies
 - Keep a log of contacts they have made ([Template will be provided](#))
 - Keep a daily log of what they have completed from 8-3 on Monday, Tuesday, Thursday, and Friday. ([Template will be provided](#))
 - They will take their 45 minute planning from 8:00AM-8:45AM.
-

Wednesday

- **Wednesday Expectations for Teachers**
 - All teachers will participate in their weekly PLC process for planning and professional learning
 - All teachers will utilize this day for lesson preparation and remote and virtual learning documentation.
 - PLC's
 - 8:00-9:30 (3rd and 4th)
 - Math- Maines
 - ELA- Michael
 - Sci/SS- Johnson
 - 10:00-11:30 (5th and 6th)
 - Math- Maines
 - ELA- Michael
 - Sci/SS- Johnson
 - 1:00-2:30
 - Special Area (Michael)
 - Intervention (Tiemier)

Master Schedule

3rd Grade											
	# Of Kids	7:55-8:25	8:26-9:11	9:12-9:57	9:58-10:48	10:49-11:34	11:35-12:25	12:26-1:16	1:17-2:02	2:03-2:48	2:48-2:55
Ventre	8	Encore	Math		ELA		Lunch/Recess	PE/Health	Sci/SS		Dismissal
			9:10 Bathroom Break				12:00-12:25		1:20 Bathroom Break		
Jellison	12	Encore	ELA		Math		Lunch/Recess	Sci/SS		PE/Health	Dismissal
			9:30 Bathroom Break				11:35-12:00	1:00 Bathroom Break			
Skinner	8	Encore	Math		Ela		Lunch/Recess	Library	Sci/SS		Dismissal
			9:10 Bathroom Break				12:00-12:25		1:20 Bathroom Break		
Runge	12	Encore	ELA		Math		Lunch/Recess	Sci/SS		Library	Dismissal
			9:30 Bathroom Break				11:35-12:00	1:00 Bathroom Break			
Messmer	Virtual										
Betz	Remote Learning A/B										

4th Grade											
	# Of Kids	7:55-8:25	8:26-9:11	9:12-9:57	9:58-10:48	10:49-11:34	11:35-12:25	12:26-1:16	1:17-2:02	2:03-2:48	2:48-2:55
Chalfant	8	Encore	Math		ELA		Lunch/Recess	Sci/SS	P/E Health	Sci/SS	Dismissal
			9:10 Bathroom Break				12:00-12:25	1:10 Bathroom Break			
Turner	8	Encore	ELA		Math		Lunch/Recess	Sci/SS			Dismissal
			9:20 Bathroom Break				11:35-12:00	1:00 Bathroom Break		Music	
Abney	12	Encore	Math		Ela		Lunch/Recess	Sci/SS	Library	Sci/SS	Dismissal
			9:30 Bathroom Break				12:00-12:25		1:20 Bathroom Break		
Long	12	Encore	ELA		Math		Lunch/Recess	Music	Sci/SS		Dismissal
			9:30 Bathroom Break				11:35-12:00		1:20 Bathroom Break		
Wilson	Virtual										
Smith, N	Remote Learning A/B										

5th Grade											
	# Of Kids	7:55-8:25	8:26-9:11	9:12-9:57	9:58-10:48	10:49-11:34	11:35-12:25	12:26-1:16	1:17-2:02	2:03-2:48	2:48-2:55
Montgomery	8	Encore	ELA		PE/Health	Lunch/Recess	Math		Sci/SS		Dismissal
			9:10 Bathroom Break			10:49-11:14	1:00 Bathroom Break				
Gullett	8	Encore	ELA		Library	Lunch/Recess	Math		Sci/SS		Dismissal
			9:20 Bathroom Break			10:49-11:14	1:10 Bathroom Break				
Kenner	8	Encore	Math		Lunch/Recess	PE/Health	ELA		Sci/SS		Dismissal
			9:30 Bathroom Break		10:23-10:48				1:20 Bathroom Break		
Hardman	12	Encore	Math		Lunch/Recess	Library	ELA		Sci/SS		Dismissal
			9:40 Bathroom Break		10:23-10:48				1:30 Bathroom Break		
Stockton/ (Sub)	Virtual										
Bihn	Remote Learning A/B										

6th Grade											
	# Of Kids	7:55-8:25	8:26-9:11	9:12-9:57	9:58-10:48	10:49-11:34	11:35-12:25	12:26-1:16	1:17-2:02	2:03-2:48	2:48-2:55
Gabbard	8	Encore	PE/Health	ELA		Lunch/Recess	Math		Sci/SS		Dismissal
			9:10 Bathroom Break			10:49-11:14	1:00 Bathroom Break				
Watts	12	Encore	ELA		Music	Lunch/Recess	Math		Sci/SS		Dismissal
			9:20 Bathroom Break			10:49-11:14	1:10 Bathroom Break				
Thompson A	8	Encore	Library	Math	Lunch/Recess	Math	ELA		Sci/SS		Dismissal
			9:30 Bathroom Break		10:23-10:48				1:20 Bathroom Break		
Collins	8	Encore	Math		Lunch/Recess	Music	ELA		Sci/SS		Dismissal
			9:40 Bathroom Break		10:23-10:48				1:30 Bathroom Break		
Schutte	Virtual										
Hoover	Remote Learning A/B										