

# Passwords

## State Password Requirements

- **15 characters** - *The state recommends turning this into a "passphrase"*
- **Expiring in 180 days**

*IMPORTANT: Our wifi does not like spaces in passwords, please do not use spaces!*

## Changing your Password while on our Network from your MacBook

Click on NoMad (*the red N in the ribbon at the top of your screen*)  
Select Change Password

## Changing your Password Online

Go to <https://live.kyschools.us/updatepassword.aspx>

*Please allow up to 30 minutes for the change to happen.*

NOTE: Your Mac will give you a keychain message after you login with your new password the first time. Update the keychain by providing your "old" password one last time.

## To Recover a Forgotten Password

Use the Self Service Password Reset from Microsoft  
(*you should have been required to set up text notifications or secret questions when signing into webmail at some point*)

<https://passwordreset.microsoftonline.com/>

Enter a SchoolDude ticket for additional help