Commonwealth of Kentucky
DEPARTMENT OF EDUCATION
Bureau of Finance

Purchase Order No. _____
Terms: _____
Date filed: _____
Vendor

STANDARD INVOICE

NEWPORT INDEPENDENT SCHOOL DISTRICT NEWPORT, KY

Name of Vendor: _____

Address: _____

_____

(All invoices must be promptly made out in required form and filed with the Board "in writing, itemized and verified" ---- according to law. A properly prepared invoice shows exact kind of service, where, when and by whom performed; also time and rate per day or hour and is signed by the vendor or his authorized representative.)

Quantity	Unit	Items (furnished) or Work (done)	Code No.	Unit Price	Amount
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-

VENDOR'S CERTIFICATION

I hereby certify that the above is a correct statement of amount from the above named board of education for articles furnished services rendered as itemized.

Signed _____

By _____

Approved for payment

By _____

VENDOR LEAVE BLANK

Claim number _____

Check number _____

Amount paid _____ 0.00

Date paid _____