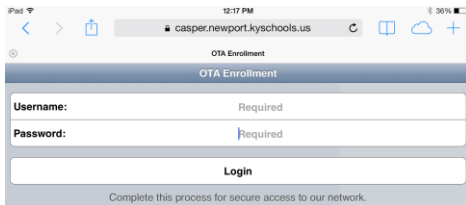


# Registering iPad to Casper

1. Check your iPad name. Go to Settings > General > About > Name.  
Your iPad name should include your iPad number from the District Asset Tag  
Example :        A student iPad name should be STU12345  
                      A teacher iPad would have the School Initials plus tag number: NHS12345  
                      (If unsure please ask your School Technology Coordinator about naming)
2. To change the iPad name, touch it and enter the appropriate name.



3. To register your iPad on Casper, open the Safari App
4. Type the URL (newport.kyschools.us/enroll) - if a warning message pops up then touch Continue
5. Enter your Username and Password then touch Login



6. Follow the prompts to install Certificates or Profiles as needed.



When finished with an enrollment, "Enrollment Complete" message will appear.



Close Safari

7. To verify that an iPad is enrolled in Casper, a Self Service app should be installed on the second App Screen.

