

NEWPORT INDEPENDENT DISTRICT

NEWPORT HIGH SCHOOL

**POLICY NO. 03.00**

**COMMITTEES**

1. Standing committees adopted by the School Based Decision Making (SBDM) Council, and in accordance with KRS 160.345(2)(c)2 are as follows:
  - a. ACADEMIC PERFORMANCE – Standards 1, 2 and 3 (Curriculum, Assessment, Instruction) of the Kentucky Standards and Indicators for School Improvement and local board and SBDM policies will guide work. This committee will carry out any other duties assigned by the Council.
  - b. LEARNING ENVIRONMENT – Subcommittees will be created for Standard 4 (School Culture) and Standard 5 (Student, Family & Community Support) of the Kentucky Standards and Indicators for School Improvement. This document and local board and SBDM policies will guide work. The sub-committees will carry out any other duties assigned by the Council.
  - c. EFFICIENCY– Standards 7 and 9 (Leadership and School Planning) of the Kentucky Standards and Indicators for School Improvement and local board and SBDM policies will guide work. This committee will carry out any other duties assigned by the Council.
2. Standing committees shall be comprised of teachers, parents, classified staff and students. The principal will assign faculty and staff to ensure equitable representation.
3. All other SBDM committees will be formed as the need arises and will be comprised of teachers, parents and students, if available.
4. The principal or principal’s designee will invite all parents to sign up for committees. This will be done through the local media. SBDM Council members will individually seek out parents and other individuals who are representatives of our community and encourage their active participation in our committees.
5. The principal or the principal’s designee will ask students to sign up for a committee. Once sign-ups are complete, the SBDM Council will assign students to committees. In the event that more students sign-up than the available openings, each student will be asked to submit a teacher recommendation. The committee membership will be selected randomly from among those who have submitted the required teacher recommendation.
6. The principal will recommend and the SBDM Council will approve the assignment of classified staff members to the committees.
7. Each committee shall elect, by majority vote, a chairperson, a co-chairperson and a secretary who will serve for one year.

8. Committees will meet monthly and submit their agendas and minutes to the SBDM Council prior to the monthly meeting.

9. The SBDM Council must place on the meeting agenda and consider any recommendation resulting from a majority vote of a standing committee.

10. AD HOC COMMITTEES:

The SBDM Council may also establish Ad Hoc Committees by:

1. Writing a committee charge that includes a provision for the committee to dissolve when its work is done.

2. Deciding how many members the committee needs and what groups need to be represented.

3. Deciding whether to seek volunteer sign-ups, to appoint members immediately, or to designate some to make the appointments.

First Reading:  
Second Reading:  
Date Adopted: