

Attendance Information

EXCUSED ABSENCES: - Parents must provide proper documentation for the following absences.

- 1a. Illness with parent note - **Not to exceed 3 days*
- 1b. Illness — with a medical excuse
2. Medical appointment of student
3. Death in family
4. Religious holiday
5. Court
6. Driver's test (1/2 day-2 times)
7. Prearranged absence
8. Other circumstances approved by principal.

All valid absences for which parents/guardians have called and sent the proper written excuses giving valid reasons for the absence will be excused. Invalid absences will be considered unexcused. Any student absent or tardy from school unexcused will not participate in extracurricular activities the day of the absence. Any student, who is absent or tardy from school excused, may participate in extra curricular activities on the day of the absence or tardy only with the approval of the principal or designee.

UNEXCUSED ABSENCES: such as the following will count toward truancy.

1. Indifference of parent/guardian
2. Out of town
3. Poverty Issues
4. Juvenile detention-jail
5. Working at home or business
6. Babysitting
7. Transportation
8. Child Care
9. At-home suspension
10. Distance from school
11. Truancy
12. Oversleeping
13. Skipping school (unknown by parent)
14. Illness (more than 3 unexcused with note from parent)

PREARRANGED ABSENCES: A parent may arrange for their child's absence from school when necessary. A note from the parent explaining the reason for the absence must be given to the principal or designee for approval at least 5 days before the absence. When approved, the timeline for completion of missed school work will be at the discretion of the teacher and/or principal. The decision for approving the prearranged absences will be based upon: (1) over-all attendance record, (2) overall academic record and (3) the nature or circumstances of the request.

ATTENDANCE PROCEDURES

1. Parents or guardians should call the school before 9 a.m. daily to report student's absences, and when the student returns to school he/she must bring proper documentation signed and dated before he/she is readmitted to school.
2. Pupils are not reported as absent when participating in school activities which are authorized by the Board of Education and are a definite part of the instructional program of the school.
3. Pupils are not reported as absent when participating in activities which are provided in KRS 158.240 and 159.035. Pupils may not be excused when they are absent as spectators at school activities.
4. Participation in 4-H activities to be considered attendance (KRS 159.035). Anything in the statutes of the Commonwealth to the contrary notwithstanding, all pupils in the schools of the state who are enrolled in properly organized 4-H club will be considered present at school for all purposes when participating in regularly scheduled 4-H club educational activities, provided the student is accompanied by or under the supervision of a county extension agent or the designated 4-H club leader for the 4-H club educational activity in which the student participates.
5. Attendance at Kentucky State Fair (KRS 158.070 (2) This section states: a board of education "will use one day of valid absences for attendance at the State Fair for students applying for valid absence for this purpose."
6. Absences because of death in the immediate family will require a written statement and a phone call to the principal/designee.

Students will understand that absences should be used for personal illness or injury, professional appointments (doctors, dentists, etc.).

ATTENDANCE CONTACTS

Newport Primary School
Brenda Elgin- 859-292-3011
Brenda.Elgin@newport.kyschools.us

Newport Intermediate School
Dawn Schoo— 859-292-3017
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Newport High School
Kim Cornett - 859-292-3023
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Other Questions Regarding Attendance?

Kevin McCormick
Director of Student Services
Kevin.McCormick@newport.kyschools.us

Mike Wills
Court Liaison Officer
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NEWPORT
INDEPENDENT
SCHOOLS

A Great Tradition. A Great Future.

**We're
About
Kids!**

Why Attendance is Important for Your Student

Attendance Information

Dear Parents / Guardians:

The Newport Independent School District is dedicated to the success of our students. **In the 2015 school year we were one of 17 school districts labeled a High Progress District by the Kentucky Department of Education** and we are dedicated to continuing this trend, Preparing students for the future is our mission, but one of the biggest barriers to our students is attendance at school. For your student to achieve we must become a high attendance district. Why is this important? The following information is designed to keep our parents and guardians better informed. Please see the following information:

Student Attendance a Vitally Important Factor for Student Achievement!

- Why?
 - Student attendance rate is a key predictor of student success and achievement
 - From preschool through high school, chronic absenteeism (missing more than 10% of the school year whether excused on unexcused) has serious implications for students academic outcomes

- We're About Kids and we want our students to attend school because The University of Chicago Consortium on Chicago School Research found that students who attend school at a 95% attendance rate have six things in common:
 - Passing all classes with A's or B's
 - Higher Test Scores
 - Maintain the same grade level with their peers
 - Higher likelihood of being on-track for high school
 - Higher likelihood of graduating from high school
 - Are competitive for admission to colleges, universities and career and technical colleges and career centers because they have good academic records and have higher ACT / SAT scores

**We're About Kids!
We know you are too!
Please ensure your
student or students attend
school daily.**

KENTUCKY COMPULSORY ATTENDANCE LAWS: Except as provided in KRS 159.030, each parent, guardian, or other person residing in the state and having in custody or charge any child between the ages of six (6) and sixteen (16) will send the child to a regular public day school for the full term that the public school of the District in which the child resides is in session, or the public school that the board of education of the District makes provision for the child to attend. A child's age is between six (6) and sixteen (16) when the child has reached his sixth birthday and has not passed his sixteenth birthday. Any parent/guardian who elects to send a child five (5) years of age to school will keep the child in regular attendance. Every child actually resident in this state is subject to the laws relating to compulsory attendance, and neither he or the person in charge of him will be excused from the operation of those laws or the penalties under them on the grounds that the child's residence is seasonal or that his parent is a resident of another state. An unmarried child between the ages of sixteen (16) and eighteen (18) who wishes to terminate his public education prior to graduation from high school, will do so only after a conference with the principal or his designee; and the principal will request a conference with the parent, guardian, or other custodian. Written notification of withdrawal must be received from his parent, guardian or other person residing in the state and having custody or charge of him. The parent(s) and child will be required to attend a one (1) hour counseling session with a school counselor on potential problems of non-graduates. Residence of a child is the governing factor of school assignment.

WHAT CONSTITUTES TRUANCY: Any student who has attained the age of six (6) years but has not reached his or her eighteenth birthday, who has been absent from school without valid excuse for three (3) attendance events, or tardy on three (3) attendance events, is a truant. Any student enrolled in a public school who has attained the age of eighteen (18) years, but has not reached his or her twenty-first birthday, who has been absent from school without valid excuse for three (3) or more attendance events, or tardy without valid excuse on three (3) or more attendance events, is a truant. Any student who has been reported as a truant two (2) or more times is a habitual truant. (Board Policy 09.122) (09.123)

Under KRS 620.070 parents of children under thirteen can be summoned to the Family Court for dependency, neglect or abuse.