

ACCESS TO ELECTRONIC MEDIA



ELECTRONIC MAIL/INTERNET

The District offers students, staff, and members of the community access to the District's computer network for electronic mail and Internet. Because access to the Internet may expose users to items that are illegal, defamatory, inaccurate, or offensive, we require all students under the age of eighteen (18) to submit a completed Parent Permission/User Agreement Form to the Principal/designee prior to access/use. All other users will be required to complete and submit a User Agreement Form.

Except in cases involving students who are at least eighteen (18) years of age and have no legal guardian, parents/guardians may request that the school/District:

- Provide access so that the parent may examine the contents of their child(ren)'s e-mail files;
- Terminate their child(ren)'s individual e-mail account and/or Internet access; and
- Provide alternative activities for their child(ren) that does not require Internet access.

Parents/guardians wishing to challenge information accessed via the District's technology resources should refer to Policy 08.2322/Review of Instructional Materials and any related procedures.

School sponsored E-Mail is the only form of electronic communication allowed to be utilized by students while they are in school. All other forms of electronic communication (including texting) may not be used unless authorized by the school Principal.

GENERAL STANDARDS FOR USERS

Standards for users shall be included in the District's handbooks or posted in other documents, which shall include specific guidelines for student, staff, and community member access to and use of electronic resources.

Access is a privilege—not a right. Users are responsible for good behavior on school computer networks. Independent access to network service is given to individuals who agree to act in a responsible manner. Users are required to comply with District standards and to honor the access/usage agreements they have signed. Beyond clarification of user standards, the District is not responsible for restricting, monitoring, or controlling the communications of individuals utilizing the network independently.

The network is provided for users to conduct research and to communicate with others. Within reason, freedom of speech and access to information will be honored. During school hours, teachers of younger children will guide their students to appropriate materials. Outside of school, families bear the same responsibility for such guidance as they exercise with information sources such as television, telephones, movies, radio, and other media that may carry/broadcast information.

NO PRIVACY GUARANTEE

The Network Administrator/District Technology Coordinator has the right to access information stored in any user directory, on the current user screen, or in electronic mail. S/he may review files and communications to maintain system integrity and insure that individuals are using the system responsibly. Users should not expect files stored on District servers or through District provided or sponsored technology services, to be private.

PERSONALLY OWNED DEVICES

Staff – Any staff member may utilize the wireless guest network on a personally owned computing device unless their device has been blocked from the network due to activity which violates the District Acceptable Use Policy.

Students – Personally owned devices are only allowed in School with the permission of the Principal or his designee. Devices that generate a shared internet connection are not allowed.

Use of Personal Cell Phones/Telecommunication Devices

Due to privacy concerns, and except for emergency situations, personally owned recording devices are not to be used to create video or audio recordings or to take pictures while on duty or working with students except with prior permission from the Principal/designee or immediate supervisor.

An exception may be made for events considered to be in the public arena (e.g. sporting events, academic competitions, or performances to which the general public is admitted) where the activity does not materially disrupt the event, prevents others from observing the event, or otherwise violate legal rights. School social events for students, activities sponsored by student clubs, and activities during the school day that are not open to the public are not considered to be in the public arena.

Such devices include, but are not limited to, personal cell phones and tablets.

RULES AND REGULATIONS

Generally, behavior including, but not limited to, the following is not permitted:

1. Sending or displaying offensive messages or pictures
2. Using obscene language
3. Harassing, insulting, or attacking others
4. Damaging computer systems, computer networks, or school/District websites
5. Violating copyright laws
6. Using another user's password
7. Trespassing in another user's folder, work, or files
8. Intentionally wasting limited resources
9. Using the network for commercial purposes
10. Utilizing a network connection other than the school network
11. Utilizing Electronic communications other than School Provided E-Mail
12. Utilizing a device or software designed to bypass network safeguards
13. Using technology resources to bully, threaten or attack a staff member or student or to access and/or set up unauthorized blogs and online journals, including, but not limited to MySpace.com, Facebook.com or Xanga.com

Additional rules and regulations may be found in District handbooks and/or other documents. Violations of these rules and regulations may result in loss of access/usage as well as other disciplinary or legal action.



**NEWPORT SCHOOLS TECHNOLOGY
HOME COMPUTER SURVEY
2016 – 2017**

Connecting Students to the Future

SECTION 1

Please Check One:

Teacher **Staff** **Student**

SECTION 2

Please Circle Your Answer(s)

Do you have high speed Internet Access at home?..... **YES** **NO**

(High speed internet connection is defined as:
being capable of streaming live videos – such as a *Youtube* video.)

Do you have a computer at home that is less than 5 years old?..... **YES** **NO**

SECTION 3

Please Fill in the Blank(s)

1. Number of tablets in the home (Kindle, IPAD, etc.). (Devices larger than a mobile phone or personal digital assistant integrated into a flat touch screen and primarily operated by touching the screen.) _____

2. Number of Smart phones? (Devices which provide voice, wireless E-mail, texting, Internet access and other on-line services. _____

Thank you for taking the time to answer our survey. All information obtained from this survey will assist in future technology decisions and strategies within the District.